

EASTERN AREA SERVICE COMMITTEE of NARCOTICS ANONYMOUS

www.eascna.org

EASCNA

7107 S. Yale Ave, PMB #114

Tulsa, OK 74136-6308

The Eastern Area Service Committee (EASC) business meeting was called to order by: Chair, Toeknee K, on December 15th, 2024 at Jimmy's Place. A moment of silence, followed by the Serenity Prayer.

The 12 Traditions were read by, Amy

The 12 Concepts were read by, Denise

JFT Meditation was read by, Hannah

The roll was called and a quorum was established.

Total Officers - Total GSR/GSR Alt's -

Minutes read and approved as read

Chair Report (*ToeKnee K*) ToeKnee reported that he received an email from a local church official regarding a concern. At one time, the church hosted an NA meeting, but it has been closed for several years. Apparently, addicts are still showing up to the church at the old meeting time. In looking on the web, the church found the meeting is still listed on www.narcotics.com.

We met with the church and made sure they had our current meeting schedules and our current website. Some additional learnings have been shared with the PR committee. Couple additional thoughts for the ASC.

- The church official sent an email to chair@eascna.org This emphasizes the importance that we are checking the emails we post on our website.
- Addicts find NA in all sorts of ways in our communities. Good group/facility relationships can continue to serve us well even after we leave a facility.

Vice Chair (*Alex N*) No report

Secretary (*Chase F*) Nothing to report

Treasurer's report: (*Kandice N*)

I'll recommend \$1500 to Region and \$1500 to World, bringing our disbursements up to \$3100.00 and remaining balance of \$1411.09.

EASCNA Treasurers Report November/December, 2024					
Ending balance on October statement	\$9,980.35				
Deposits for November/December	\$2,501.12	Beginning Balance	\$9,980.35	Total cash on hand	\$9,961.43
Debits for November/December	\$2,520.04	Add Deposits	\$2,501.12	Prudent Reserve	-\$1,700.00
Outstanding CashApp Deposits	\$0.00	- Outstanding Deposits		PR Budget Last Month	\$750.34
		Minus Debits	-\$2,520.04	PR Expenses this month	
		- Outstanding Debits		PR Budget Remaining	\$750.34 -\$750.34
		Total	\$9,961.43	Activities Budget	\$3,000.00
				Activities Expenses this month	
				Activities Budget Remaining	\$3,000.00 -\$3,000.00
Disbursements					
Jimmy's Place Lit Rent	Already Paid	-\$324.00		Amount over Budgeted Expenses/Prudent Reserve	\$4,511.09
World Donation					
OKNA (Region)					
Group Reimbursement for hosting area	-\$50.00				
Group Reimbursement for hosting area for October	-\$50.00				
Total Disbursements	-\$100.00				
Remaining Amount Over Prudent Reserve	\$4,411.09				

RCM Report: *(Kaylin G)*

See attached for [RCM report](#) and the [Delegate Report](#) that includes the full 12 motions for the upcoming CAR.

Subcommittee Reports:

Activities Report: *(Shaun C)*

Marathon meeting list has been completed. We need volunteers to collect 7th tradition basket and keep records of money's collected during marathon meetings. Preferably individuals with at least 2 years of clean time. Toeknee and myself have volunteered. I will take the over night hours.

GNA ON NYE committee is wrapping up with one more meeting on the 21st at Jimmy's just after noontime connection to talk about final details. There is a raffle of various prizes, admission is \$5 dollars at the door with no addict turned away and pizza will be served. Speaker, silent auction, and dancing until midnight.

Submitted invoice to treasurer for hoodies \$1800, and received additional \$500 for supplies for GNA on NYE. also received check from treasurer for \$150 to pay for renting out Jimmy's for marathon meetings.

H&I Report: *(Ben B)*

H&I Subcommittee spent a total of \$517.22 for Nov/Dec.

Intents to fill for vice-chair, literature chair, and panel leaders for Grand, Monarch men, and David L Moss men and women.

Clean time requirements for all positions are 1 year. Panel leaders need 9 months and recent H&I experience.

Need people to continue to apply for DLM, Oklahoma DOC, and Federal DOC. Get with me or Rachel L. if interested.

Lit Report: *(Hannah C)*

Inventory Date		12/13/24	(this comes from the Inventory worksheet - Ending Inventory column AG)
Inventory Total		\$ 3,940.39	(this comes from the Inventory worksheet - Ending Inventory total column AG)
Total Sales			
Sale Value		\$ 3,093.63	(this number comes from the Inventory worksheet - Total Sold column AJ)
Taxes	0.08517	\$ 263.48	(these are formulas, you do not need to enter anything here, it will auto calculate from cell C6 above)
Shipping	6%	\$ 185.62	(these are formulas, you do not need to enter anything here, it will auto calculate from cell C6 above)
			\$ 3,542.73
Total Receipts			
Cash on Hand		\$ 73.00	(This number comes from the Bank Activity Report)
PM Sales			(Deposits that were from the previous period that got deposit in the current period; Last reports Bank Activity worksheet, cash on hand total + HNI and other orders paid listed here last month)
Prepaid			
Total Sale Deposits		\$ 3,373.93	(this number comes from the Bank Activity worksheet - Total deposits for the period)
		\$ -	
			\$ 3,446.93
			\$ (95.80)

PR Report: *(Kieth T)*

One additional Metro Rack placed, Family/Children's Services office at Archer and Denver.

Website running well. Tony will reach out to webcontact to discuss and Pawnee to consider WC in April.

Phoneline needs support with filling the roster, which includes a phoneline volunteer orientation which can be done online. See the EASC website for the link. There is also still an intent to fill for the coordinator. All phoneline volunteers are required to go over the orientation each year to stay up to date on new developments such as the new feature on our 800 number that allows texting a location to the number and receiving meeting locations in the vicinity for the upcoming four hours. Reminders to be sent.

Discussed how subcommittee attendance is important if for no other reason than to become familiar with committee projects and procedures.

Future projects?

Potentially add additional URLs to more clear language such as TulsaNarcoticsAnonymous.org (new URL would forward to eascna.org)

Check on church primary contact person by denomination to disseminate our meeting information more widely. Other recovery programs are possible as well.

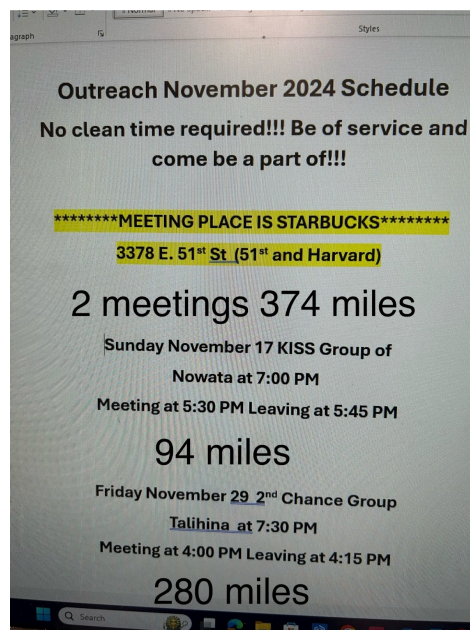
Pull tab project for groups to participate in by posting flyers with our phone and website information in locations around the area where the group meets.

Continue search for presentation audiences.

Purchased approximately \$200 in IPs to support the Metro Lit Rack Project.

Web Contact Report: (*Amanda W*) - Not in attendance.

Outreach Report: (*Patsy W*)



Old Business:

2025 Group Hosting of ASC

The 2025 group hosting signup was passed around at Oct ASC, and groups filled in all slots except Aug 31 and Sept 28. We asked if there were any other groups that would like to host. Original Group stepped up to host in August (location TBD). Turning Point in Clayton indicated they would like to host in Sept. They will double check for location availability. The EASC location schedule can be found at <https://www.eascna.org/easc-meeting-schedule/>

EASC Bylaws

The following motion was sent to the groups at the Oct ASC:

Motion: To change the EASC Bylaws based on the attached 'redlined' version. These changes are made based on the review of Adhoc committee.

Intent: To make updates previously discussed and approved at EASC, but not changed in EASC Bylaws.

Motion approved 19-0-3 (Yes-No-Abstain).

Internet for Lit Office

The Lit Chair, Hannah, indicated that there is no longer a need for an internet account at this time.

Literature Ordering

We continued discussions regarding Literature ordering. Literature Office expenses include

1. cost of literature
2. S&H(shipping & handling) to order lit - can vary with size of order but a typical % can be calculated to add to the sales price of lit - 6% has been used in past
3. Sales tax - we must charge sales tax on anything we sell and then pay that (monthly) to the state of Oklahoma (this is required regardless of whether we pay taxes when purchasing the literature or if EASC is considered non-profit) - currently this is 8.517%
4. Rent for Lit Office - this is currently \$165/month and is paid from the EASC general fund

Since the last EASC, Lone Star Service Office has stopped distributing literature due to pending litigation for misappropriation of funds. Hannah indicated that we will no longer be ordering from Lone Star. She completed some research into other possible options, but has determined that it would be best to order directly from NAWS (Narcotics Anonymous World Services). As previously discussed, NAWS requires immediate payment when ordering and the Literature account currently has insufficient funds to make our typical monthly order (ranges is \$2200-\$2500K each month). We discussed that one of the reasons for the declining lit fund balance is that we are currently not charging enough for literature to cover the sales tax and S&H. Hannah indicated that she was not aware that this was something she should be

managing. Our current Bylaws indicate that Lit should be priced to include our expense of sales tax and S&H. Hannah will adjust our literature pricing to ensure it covers those expenses. In order to purchase literature from NAWS, we need to add money to the Lit account. We decided to transfer \$2500 from the general account to act as a 'prudent reserve' for purchasing literature. It was pointed out that this money could also serve as a prudent reserve for the general fund in the event of a significant crisis.

Additional Notes: EASC has one bank account with two baskets - 1) EASC general fund is reported to us by the Treasurer each month. 2) The Lit Fund is reported to us by Literature committee. Whenever EASC purchases literature for H&I, PR or a new group, the cost is transferred from the EASC general fund to the Lit Fund.

New Business:

7th Tradition during Marathon Meetings

During the Activities Subcommittee report there were some questions as to how we should handle the 7th Tradition money received during the holiday marathon meetings. EASC is paying \$150 for rent at Jimmy's Place. It was assumed that the meetings who regularly meet during that during same time will also need to pay their meeting rent. We agreed that the 7th Tradition collected at the marathon meetings will come back to EASC to help with expenses EXCEPT for those meetings that have their regular meeting time during the 36 hours of marathon meetings (total of 7 meetings).

There was also some concerns over how we would collect the money. It was reported that in the past, the hosting groups did not always return the funds to EASC. One suggestion was to slip the money under the door of the Lit Office. This was dismissed due to too many keys being 'out there' for the office. It was decided that Activities and the Exec Committee will be responsible to collect the money.

Group Registering with World - No longer necessary

It was discussed that there is no longer a need for groups to 'register' with NAWS. This was confirmed when one of our meetings recently sent a registration form and received a response indicating that it is no longer necessary, but rather each group should be sure to keep their local NA service body aware of any meeting changes.

Communication with Jimmy's Place

We almost had a scheduling issue with EASC for the December EASC. We were notified that morning that Jimmy's Place was not aware of EASC needing the space and that it was already booked by another group. Fortunately, the other group was gracious enough to find another location and allowed EASC to meet. Over the past couple years we have had several issues with our meeting location. **PLEASE REMEMBER - it is the responsibility of the hosting group to reserve the space and ensure that rent is paid.**

Bylaws Path Forward

While we did pass an update of our Bylaws, several issues discussed today reminded us that the Bylaws are still in need of improvement. We asked if there was a desire to keep working the Bylaws and how we should do that. We agreed there was a need for an AdHoc committee focused on the Bylaws. Lawrence S. expressed willingness to facilitate that committee. If you are interested in participating, please contact Lawrence at policy@eascna.org or 918-286-9524

Lit Office Open During Meetings

A concern has been raised that having the literature office open during meetings is disruptive. The following motion is being sent to groups to be voted at the Jan EASC:

Motion: To close the literature office during meeting times

Intent: To prevent literature sales from disturbing a recovery meeting

Literature Prices to include rent for Lit Room

In the discussions regarding literature sales above, one of the literature expenses that is not included in our sales price of literature is the \$165/month rent for the literature office. Based on \$2000/month sales, we would need to add 8.25% for each sale to cover the rent. Since the amount of literature sold each month can vary, the Lit Chair may need to periodically update the percent. This will be an update to our current EASC bylaws. Per the bylaws, we currently add approximately 15% to pay shipping/handling and sales tax.

The following motion is being sent to groups to be voted at the Jan EASC:

Motion: To include the cost of rent in the sale price of literature.

Intent: To make our literature sales fully self-supporting.

Group Sharing: see this link for Group Report forms

Highlights:

- New group being formed in Cleveland in January

Disbursements:

\$500 to Region; \$50 to group for hosting; \$165 rent for lit office

Intent to Fill:

RCM, RCM – Alternate, H&I Chair, PR Chair, Activities Chair, Literature Chair, Outreach Chair, Webcontact (all positions are in training until April)

Announcements:

Next EASC will be hosted by: Catoosa Hope Fiends at 416 S. Brady St. Claremore OK 74017

11am Sub-Committee Meetings

12pm Steering Committee

12:30 New GSR Orientation

1pm Business Meeting

PLEASE SEND 7TH TRADITIONS TO ONE OF THE FOLLOWING:

EASCNA

7107 S. Yale Ave #114

Tulsa, OK 74136

CASH-APP is also available - \$easctreasurer

CLOSING

In service,

Chase F